



## **Clinical Reminders**

**Patches PXR\*2\*15 and TIU\*1\*246**

**National TBI/Polytrauma Rehabilitation Dialog**

### **INSTALLATION & SETUP GUIDE**

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Office of Information and Technology  
Department of Veterans Affairs

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# Introduction

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The National Defense and Authorization Act (NDAA) calls for VA Medical Centers to use standardized documentation that outlines the plan of rehabilitation care and community reintegration for patients who have experienced a Traumatic Brain Injury (TBI). To meet the needs of the NDAA, Patient Care Services (PCS) supports the development of a standardized progress note title and associated documentation method for TBI Rehabilitation Care and Community Reintegration for use in the Computerized Patient Record System or in Veterans Health Information Systems & Technology Architecture (VistA) Order Entry/Results Reporting (OE/RR).

Ultimately, the addition of a standardized note title and documentation will ensure all patients receive the same level of care. It will also allow for national monitoring of the program as standardized data can be rolled up and extracted to those individuals who monitor the program directly.

This project consists of patch numbers PXR\*2.0\*15 and TIU\*1\*246.

## **PXR\*2.0\*15 Patch Description**

The Reminder patch installs the Reminder Dialog VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE on your local system. The dialog will be used by Rehab clinicians to document the interdisciplinary treatment plan of care. The clinician will document the Type of Plan: an Initial plan, Interim Plan, or Discharge plan. The Type of Plan will be stored as a PCE Health Factor. In a future patch, the type of plan will be used to trigger a reminder for a follow-up review of the plan.

The remainder of the reminder dialog contains required topics that one clinician will use to collect word processing responses to meet requirements specified by the Office of Rehabilitation Services at VACO and the Secretary's office.

## **TIU\*1\*246 description**

This patch deploys the TBI/POLYTRAUMA DOCUMENTS / TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Document Class/Title Pair in support of NSR #20080818. It maps the newly introduced TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE National Title to the TBI TREATMENT PLAN NOTE Enterprise Standard Title, and if possible, activates the new title. It will optionally allow the site to attach the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE National Title to a local document class at the Clinical Application Coordinator's discretion.

## **Environment Check ROUTINE: TIUE246**

Prior to installation, the routine checks to see whether the user is a member of the Clinical Application Coordinator (CAC) User Class. If not, it will prompt the user to affirm that they either have a CAC present with them, or have consulted a CAC, in order to offer an informed

decision as to which Document Class the new Title should be assigned to (with the new National TBI/POLYTRAUMA DOCUMENTS as default). It will also detect the case where the installation is complete, and if necessary, allow the site to move the Title to a different Document Class, cleaning up any residue in the process.

#### **Pre- and post-install routine: TIUP246**

Before the installation, it cleans out any prior instances of the REMINDERS EXCHANGE FILE ENTRY that deploys the TBI/POLYTRAUMA DOCUMENTS / TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Document Class / Title Pair.

Following installation, the routine installs the new TIU DOCUMENT DEFINITION entries into file 8925.1, maps the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Title to the TREATMENT PLAN NOTE Enterprise Standard Title, activates the new title, and attaches the new Document Class to the PROGRESS NOTES class.

#### **Web Sites**

<b>Site</b>	<b>URL</b>	<b>Description</b>
National Clinical Reminders site	<a href="http://vista.med.va.gov/reminders">http://vista.med.va.gov/reminders</a>	Contains manuals, PowerPoint presentations, and other information about Clinical Reminders
VistA Document Library	<a href="http://www.va.gov/vdl/">http://www.va.gov/vdl/</a>	Contains manuals for Clinical Reminders and

**NOTE:** In this document you will see references to both PXR\*2\*15 and PXR\*2.0\*15. The difference is that PXR\*2\*15 is the name of the patch and PXR\*2.0\*15 is the name of the build.

**This patch can be loaded with users on the system. Installation will take less than 2 minutes. Installation should be coordinated with the person who manages Clinical Reminders at your site and be scheduled during a time of lower system usage.**

## Pre-Installation

---

This manual describes how to install and set up Clinical Reminders patch PXR\*2\*15 and Text Integration Utilities patch, TIU\*1\*246.

Before proceeding with installation of this patch, you need to either have a CAC present with you, or have consulted the CAC as to the Document Class under Progress Notes in which the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Title should be placed..

### Required Software

Package/Patch	Namespace	Version	Comments
Clinical Reminders	PXR	2.0	Fully patched
Health Summary	GMTS	2.7	Fully patched
HL7	HL	1.6	Fully patched
Kernel	XU	8.0	Fully patched
MailMan	XM	7.1	Fully patched
Mental Health YS*5.01*85	YS	5.01	
Text Integration Utilities (TIU)			
VA FileMan	DI	22	Fully patched

### Estimated Installation Time

Installation

About 2 minutes

Setup after installation by the Reminder Manager or CAC to address local implementation

Approximately 20 minutes (depending partly on the experience level of the manager or CAC)

# Installation

---

This build can be installed with users on the system, but it should be done during non-peak hours.

**NOTE: Before proceeding with installation of this patch, make sure a CAC is present or has been consulted about the Document Class under Progress Notes in which the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Title should be placed.**

*The installation needs to be done by a person with DUZ(0) set to "@."*

**1. Retrieve the PXR\*2.0\*15 build**

Use ftp to access the build, the name of the host file is PXR\*\_2\_0\_15.KID, from one of the following locations:

Albany	REDACTED	REDACTED
Hines	REDACTED	REDACTED
Salt Lake City	REDACTED	REDACTED

**2. Install the build first in a training or test account.**

Installing in a non-production environment will give you time to get familiar with new functionality and complete the setup for reminders and dialogs prior to installing the software in production.

**3. Load the distribution.**

In programmer mode type, D ^XUP, select the Kernel Installation & Distribution System menu (XPD MAIN), then the Installation option, and then the option LOAD a Distribution. Enter your directory name and PXR\*\_2\_0\_15.KID at the Host File prompt.

**Example**

```
Select Installation Option: LOAD a Distribution

Enter a Host File:<your directory name> PXR*_2_0_15.KID

KIDS Distribution saved on Dec 14, 2007@11:53:53
Comment: PXR*2.0*15
```

From the Installation menu, you may elect to use the following options:

**a. Backup a Transport Global**

This option will create a backup message of any routines exported with the patch. It will NOT back up any other changes such as DDs or templates.

**b. Compare Transport Global to Current System**

This option will allow you to view all changes that will be made when the patch is installed. It compares all components of the patch (routines, DDs, templates, etc.).

**c. Verify Checksums in Transport Global**

This option will allow you to ensure the integrity of the routines that are in the transport global. If there are any discrepancies, do not run the Install Package(s) option. Instead, run the Unload a Distribution option to remove the Transport Global from your system.

Retrieve the file again from the anonymous directory (in case there was corruption in FTPing) and Load the Distribution again. If the problem still exists, log a Remedy ticket and/or call the national Help Desk (1-888-596-HELP) to report the problem.

**d. Print Transport Global (optional)**

This option will allow you to view the components of the KIDS build.

**4. Install the build.**

From the Installation menu on the Kernel Installation and Distribution System (KIDS) menu, run the option Install Package(s). Select the build PXR\*2.0\*15 and proceed with the install. If you have problems with the installation, log a Remedy ticket and/or call the National Help Desk to report the problem.

```
Select Installation & Distribution System Option: Installation
Select Installation Option: INSTALL PACKAGE(S)
Select INSTALL NAME: PXR*2.0*15
```

Answer "NO" to the following prompt:

Want KIDS to INHIBIT LOGONs during install? NO// **NO**

**NOTE: DO NOT QUEUE THE INSTALLATION**, because this installation may ask questions requiring responses and queuing will stop the installation. The most common are replacements for finding items or quick orders during the installation of Reminder Exchange file entries.

**NOTE:** If you need to reinstall the build, you should answer No to the prompt "Is this acceptable" when you see this message:

```
You are not known to the system to be a Clinical Application Coordinator (CAC).

Before proceeding with installation of this patch, you need to either
have a CAC present with you, or have consulted the CAC as to the Document
Class under Progress Notes in which the new TBI/POLYTRAUMA
REHABILITATION/REINTEGRATION PLAN OF CARE Title should be placed.

Are You Prepared to Continue? NO// YES

The TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE Title has
already been installed on your system...

It currently descends from the TBI/POLYTRAUMA DOCUMENTS Document Class.

Is this Acceptable? YES// NO

TIU*1.0*246 Build will not be installed, Transport Global deleted!
Feb 11, 2009@09:41:03
```

## Installation Example

See [Appendix A](#).

```
Setting up programmer environment
Terminal Type set to: C-VT220

Select OPTION NAME: XPD MAIN          Kernel Installation & Distribution System menu
Select Kernel Installation & Distribution System Option: Installation

Select Installation Option: Install Package(s)    [XPD INSTALL BUILD]

Select INSTALL NAME: PXRM*2.0*15
```

### 5. Install File Print

Use the KIDS Install File Print option to print out the results of the installation process.

```
Select Utilities Option: Install File Print
Select INSTALL NAME: PXRM*2.0*15
```

### 6. Build File Print

Use the KIDS Build File Print option to print out the build components.

```
Select Utilities Option: Build File Print
Select BUILD NAME: PXRM*2.0*15 CLINICAL REMINDERS
DEVICE: HOME//
```

### 7. Post-installation routines

#### TIUP246

This is the pre- and post-install routine for patch TIU\*1\*246. Before the installation, it cleans out any prior instances of the REMINDERS EXCHANGE FILE ENTRY that deploys the TBI/POLYTRAUMA DOCUMENTS / TBI/POLYTRAUMA INDIVIDUALIZED REHABILITATION/REINTEGRATION PLAN OF CARE Document Class /Title Pair. After installation, the routine installs the new TIU DOCUMENT DEFINITION entries into file 8925.1, maps the new TBI/POLYTRAUMA INDIVIDUALIZED REHABILITATION/REINTEGRATION PLAN OF CARE Title to the TREATMENT PLAN NOTE Enterprise Standard Title, activates the new title, and attaches the new Document Class to the PROGRESS NOTES class.

#### PXRMP15I

This is the pre- and post-install routine for patch PXRM\*2.0\*15. Before the installation, it cleans out any prior instances of the REMINDERS EXCHANGE FILE ENTRY that deploy the VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE reminder dialog. Following installation, it invokes the Reminders Exchange Utility's Silent Installer to install the new VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE reminder dialog.

### 8. Deletion of init routines

After everything has been successfully installed you may delete the init routines.



# Setup

---

The VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE reminder dialogs needs to be attached to the National Note TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE. This is done by assigning the reminder to a TIU Template, then attaching the template to the note title.

## Steps to assign a reminder dialog to a TIU Template.

1. Set the dialog to be used in a TIU Template. This is done by using the TIU Template Reminder Dialog Parameter under the CPRS Reminder Configuration option. Example is below.

```
Select OPTION NAME: PXRMANAGERSMENU      Reminder Managers Menu

Select Reminder Managers Menu Option: CP   CPRS Reminder Configuration

Select CPRS Reminder Configuration Option: TIU  TIU Template Reminder Dialog
Parameter

Reminder Dialogs allows as Templates may be set for the following:

      1  User          USR      [choose from NEW PERSON]
      3  Service       SRV      [choose from SERVICE/SECTION]
      4  Division      DIV      [choose from INSTITUTION]
      5  System        SYS      [CPRS27.FO-SLC.MED.VA.GOV]

Enter selection: 5  System  CPRS27.FO-SLC.MED.VA.GOV

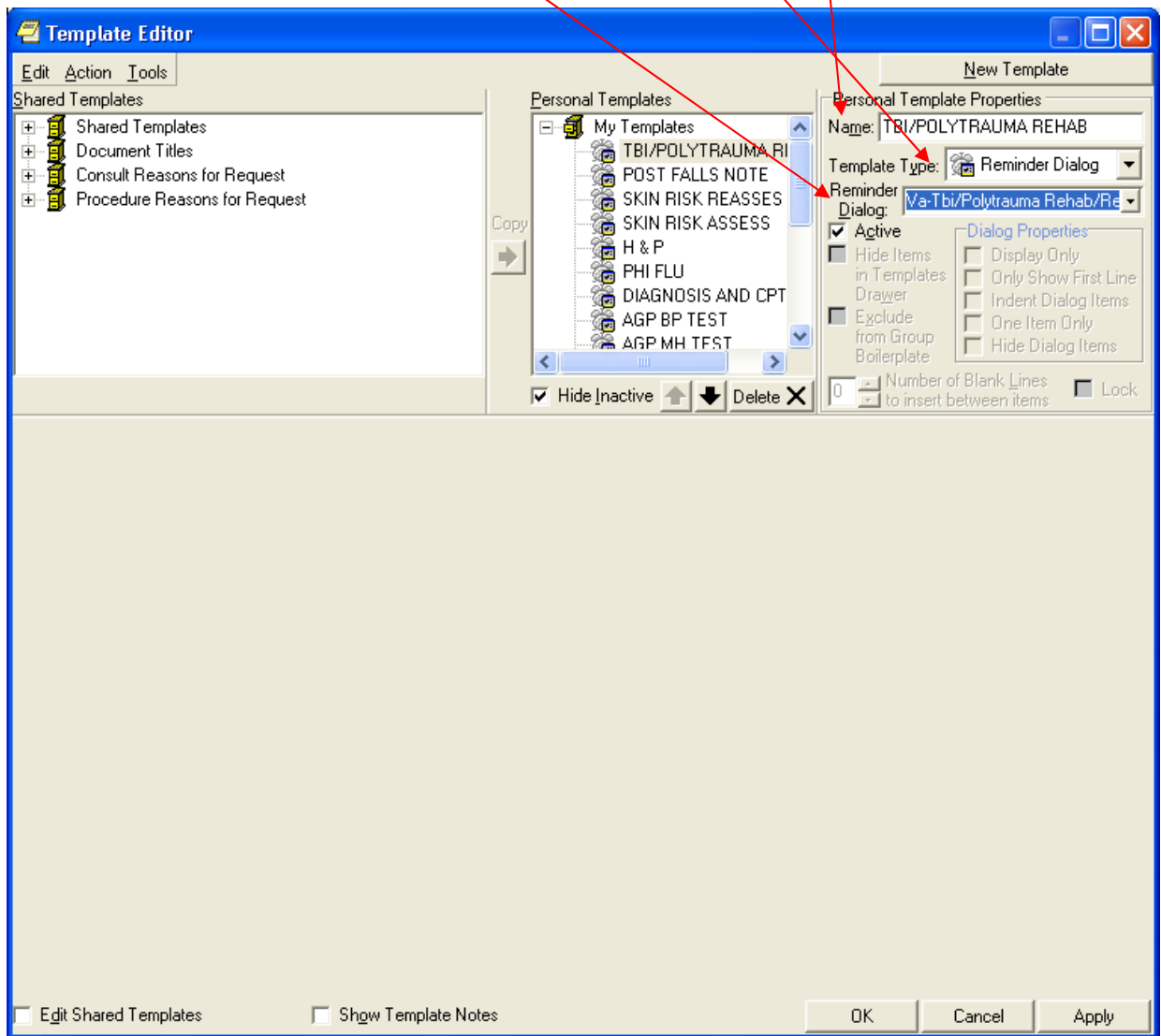
Select Display Sequence: 2
Are you adding 2 as a new Display Sequence? Yes//    YES

Display Sequence: 2//    2
Clinical Reminder Dialog: VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE
reminder dialog      NATIONAL
...OK? Yes// <Enter>  (Yes)

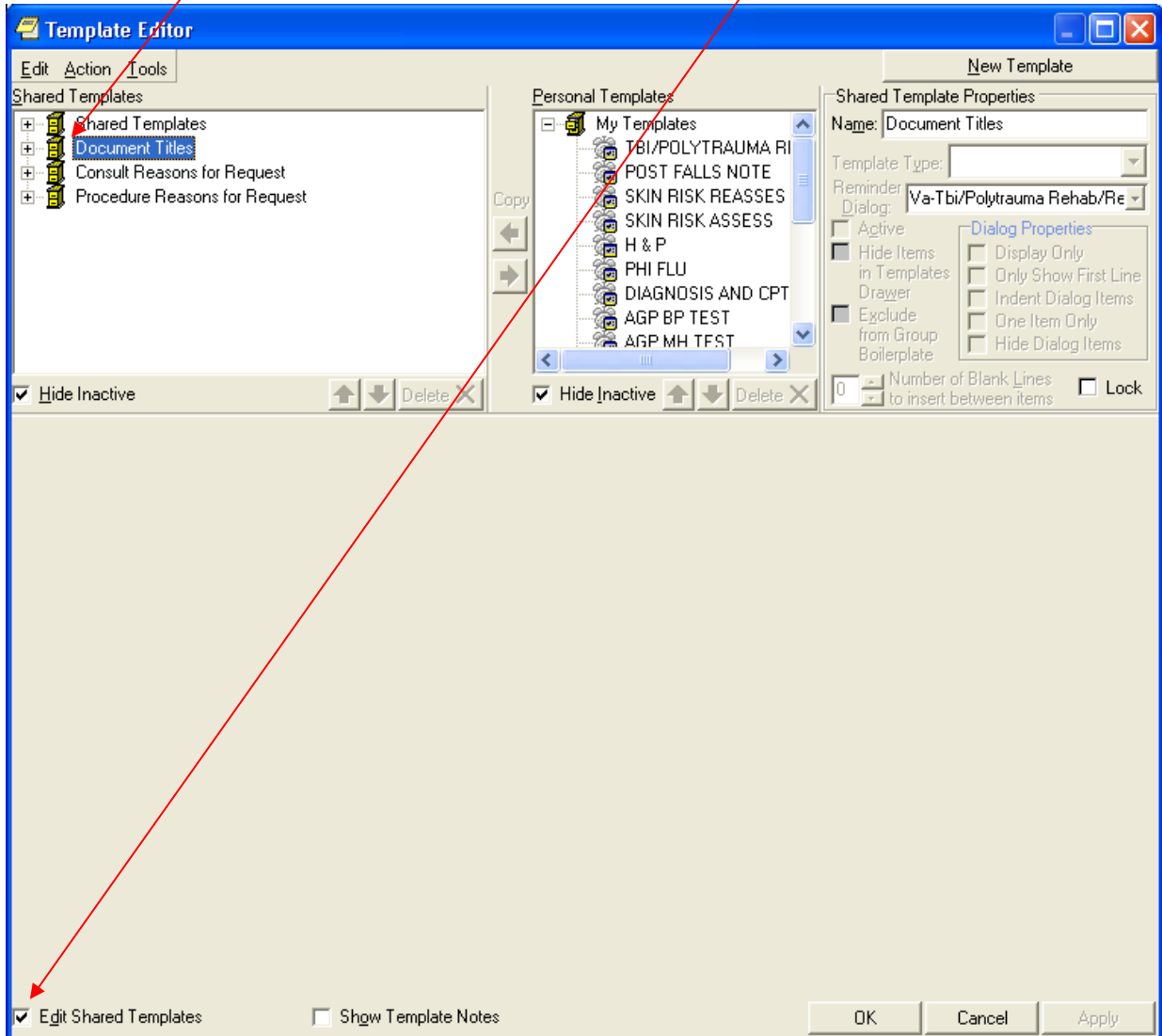
Select Display Sequence: <Enter>

CA      Add/Edit Reminder Categories
CL      CPRS Lookup Categories
CS      CPRS Cover Sheet Reminder List
MH      Mental Health Dialogs Active
PN      Progress Note Headers
RA      Reminder GUI Resolution Active
TIU     TIU Template Reminder Dialog Parameter
DL      Default Outside Location
PT      Position Reminder Text at Cursor
NP      New Reminder Parameters
GEC     GEC Status Check Active
WH      WH Print Now Active
```

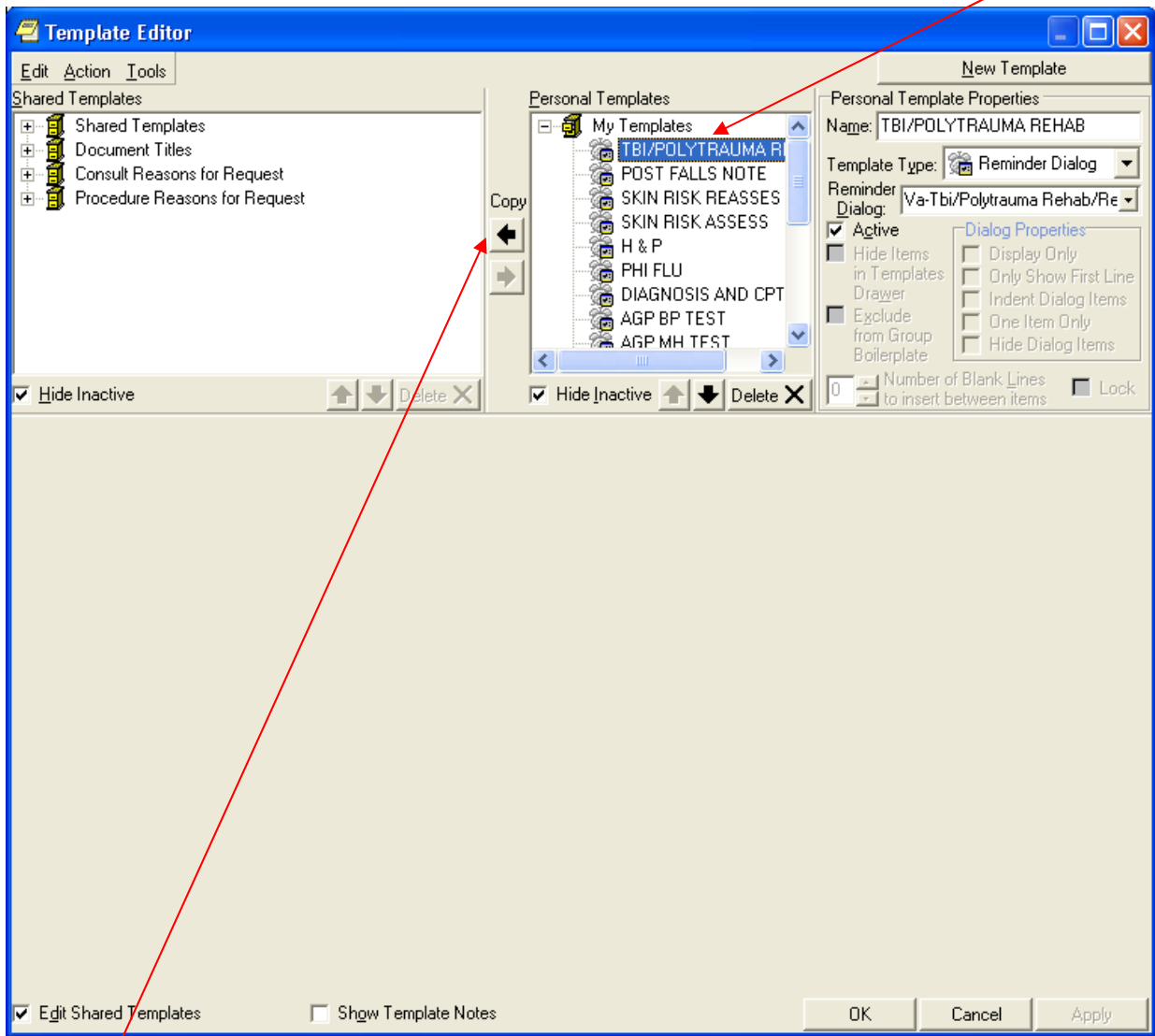
2. In CPRS, create the new template and assign the reminder dialog to it. This is done by accessing the template editor from the Notes Tab in CPRS Options|Create New Template.
3. In the Template Editor, enter a unique name in the Name field.
4. Select Reminder Dialog in the Template Type field
5. Select the VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE entry in the Reminder Dialog field.



6. In the template editor, click on the Document Titles category in the Shared Templates window pane.
7. Make sure Edit Shared Templates checkbox is “checked.”



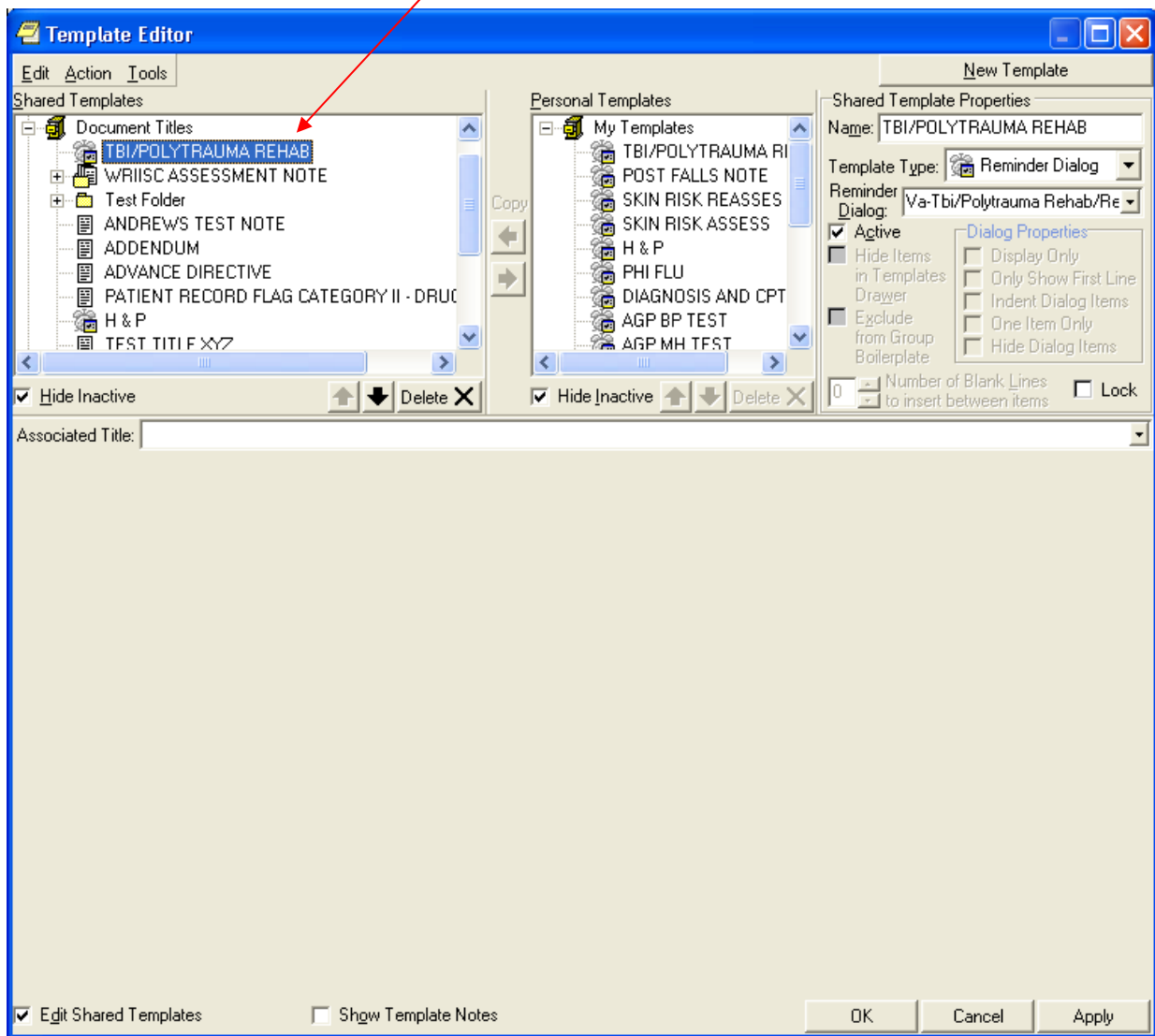
8. Click on the template created in Step 3 in the Personal Templates window panes.



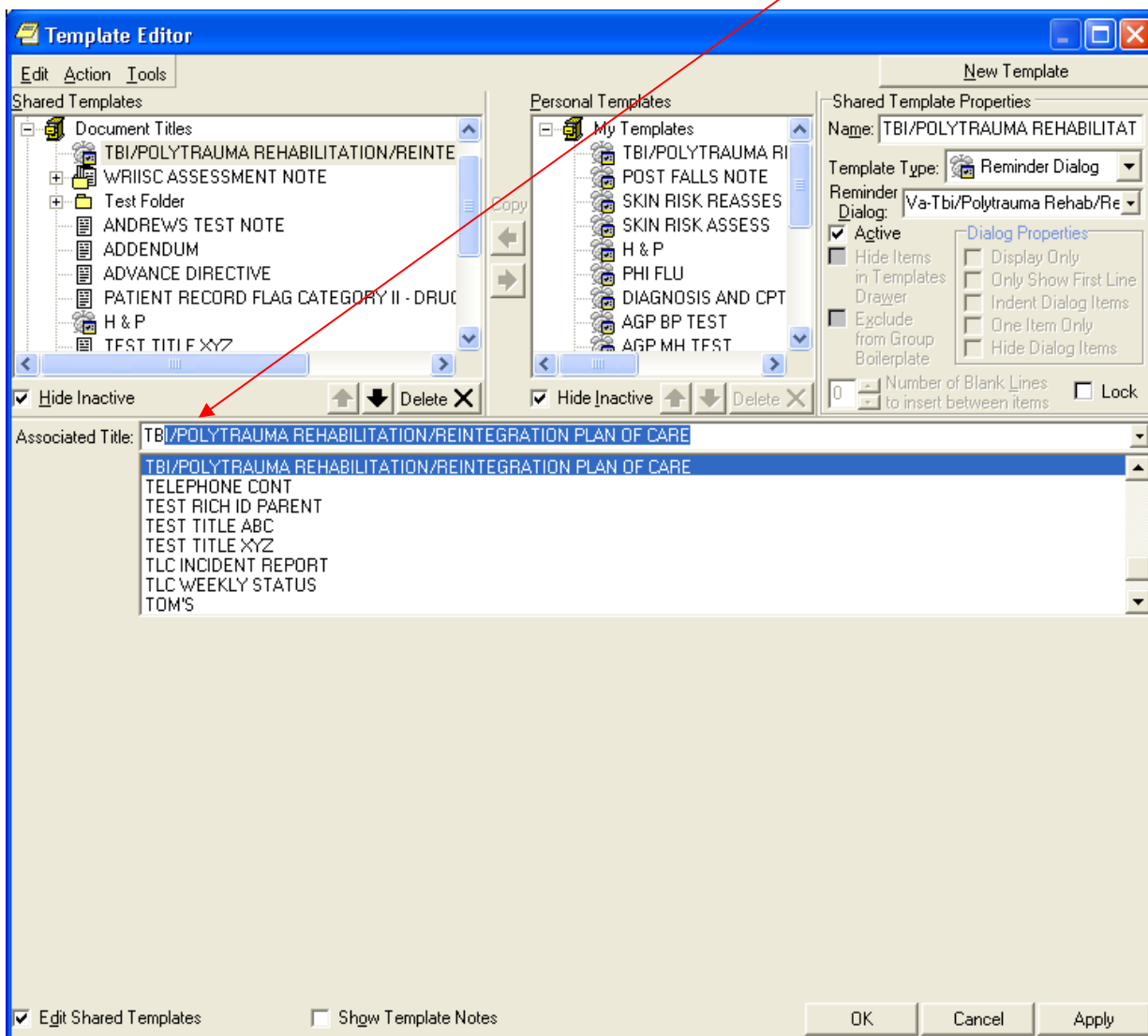
9. Click on the arrow pointing to the left to move the new template under the Document Title category.

10. Click OK.

11. Verify that the new template is listed under the Document Titles category; then highlight it by clicking on the template.



12. Pick the title TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE in the Associated Title field, and click OK.



13. Test the template by selecting the TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE when writing a new note.
  - In the CPRS GUI, open the NOTES tab.
  - Click on New Note.
  - When the Progress Note Properties box opens, type TBI in the Title box.
  - The TBI dialog template is displayed; click on it and click OK.

**Progress Note Properties**

Progress Note Title: TBI <TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE> OK Cancel

Date/Time of Note: Dec 17, 2008@12:00 ...

Author:

The following consults are currently awaiting resolution: Show All Show Details

Consult Request Date	Service	Procedure	Status	# Notes
May 12, 08 12:38	ADVANCED DIRECTIVE		PENDING	0
Feb 11, 08 15:26	PULMONARY	THORACENTESIS	PENDING	0
Feb 11, 08 15:26	CARDIOLOGY	CARDIOLOGY-OUTPATIENT	ACTIVE	0
Feb 11, 08 15:22	CARDIOLOGY		PENDING	0
Feb 11, 08 13:46	CARDIOLOGY		ACTIVE	0

- The dialog opens up. Select the Plan of Care Type: Initial, Interim, or Discharge.

NOTE: It's okay to answer "No" to the statement, "Plan Has Been Communicated to Military."

**Reminder Dialog Template: TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE**

The sections included in the TBI/Polytrauma Rehabilitation and Reintegration Plan of Care are mandated as per the National Defense and Authorization Act of FY '08, Section 1702, paragraph 1710C. Content areas cannot be replaced based on prior local templates in order to maintain compliance with the language of the NDAA.

Select Plan of Care Type:

☐ Initial

☐ Interim

☐ Discharge

Please answer all of the following questions.

Patient's current Military Status: \*

Brief History of injuries: [date, where, how, injuries sustained]

\*

Current problems:

\*

Patient and Family Goals:

\*

Summary of Interdisciplinary Treatment (IDT) evaluations: [list disciplines involved]

\*

Consults requested and/or follow-up on consults:

\*

Interdisciplinary Treatment Goals:

\*

Rehabilitation and Reintegration Plan: [treatments, frequency, duration, location, discharge/transition]

\*

Date of IDT conference with patient and family to review plan: \* ...

Written copy provided: \* ☐ Yes ☐ No

Family education and support needs:

\*

Current location/living arrangements:

\*

Current Vocational Status: [select one and detail status in free text area]

\*



Reminder Dialog Template: TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN OF CARE

Current Vocational Status: [select one and detail status in free text area]

\*

Vocational Rehabilitation Plan: [VEA, State, DoD]

\*

Physician responsible for managing the treatment plan: [name/contact information]

\*

Polytrauma/TBI Case Manager responsible for monitoring implementation: [name/contact information]

\*

Military Case Manager: [name/contact information]

\*

Plan has been communicated to military: \* ☒ Yes ☐ No

Other care coordination information: [transition patient advocate, federal recovery coordinator]

\*

It's okay to check "no"

Visit Info Finish Cancel

Patient's current Military Status:

Brief History of injuries:

Current problems:

Patient and Family Goals:

Summary of Interdisciplinary Treatment (IDT) evaluations:

Consults requested and/or follow-up on consults:

Interdisciplinary Treatment Goals:

Rehabilitation and Reintegration Plan:

Date of IDT conference with patient and family to review plan:

Written copy provided:

Written education and consent notes:

<No encounter information entered>

\* Indicates a Required Field

- Ensure that selecting a Plan of Care Type creates one of the following Health Factors for the visit: TBI/POLYTRAUMA INITIAL PLAN OF CARE, TBI/POLYTRAUMA INTERIM PLAN OF CARE, TBI/POLYTRAUMA DISCHARGE PLAN OF CARE.
- Ensure the progress note text generated by the reminder dialog is appropriate.

## Appendix A: Installation Example

---

```
Loaded from Distribution 2/3/09@16:18:16
=> PXRM*2.0*15 and TIU*1.0*246 ;Created on Feb 03, 2009@16:11:21

This Distribution was loaded on Feb 03, 2009@16:18:16 with header of
PXRM*2.0*15 and TIU*1.0*246 ;Created on Feb 03, 2009@16:11:21
It consisted of the following Install(s):
PXRM*2.0*15 TIU*1.0*246
Checking Install for Package PXRM*2.0*15

Install Questions for PXRM*2.0*15

Incoming Files:

811.8 REMINDER EXCHANGE (including data)
Note: You already have the 'REMINDER EXCHANGE' File.
I will OVERWRITE your data with mine.

Checking Install for Package TIU*1.0*246
Will first run the Environment Check Routine, TIUE246

You are not known to the system to be a Clinical Application Coordinator (CAC).

Before proceeding with installation of this patch, you need to either have a
CAC present with you, or have consulted the CAC as to the Document Class under
Progress Notes in which the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION
PLAN OF CARE Title should be placed.

Are You Prepared to Continue? NO// YES

Install Questions for TIU*1.0*246

Incoming Files:

811.8 REMINDER EXCHANGE (including data)
Note: You already have the 'REMINDER EXCHANGE' File.
I will OVERWRITE your data with mine.

To be selectable, the new TBI/POLYTRAUMA REHABILITATION/REINTEGRATION PLAN
OF CARE title must be added to an appropriate Document Class. If you don't
specify a local Document Class, the title will be associated with a new
National one called TBI/POLYTRAUMA DOCUMENTS.
...
Select Document Class for TBI/POLYTRAUMA: <== select local Document class or press
Enter

Want KIDS to INHIBIT LOGONS during the install? NO//
Want to DISABLE Scheduled Options, Menu Options, and Protocols? NO//

Enter the Device you want to print the Install messages.
You can queue the install by enter a 'Q' at the device prompt.
Enter a '^' to abort the install.

DEVICE: HOME// HOME

Install Started for PXRM*2.0*15 :
```

Don't queue  
the install.

```

Feb 03, 2009@16:19:32
Build Distribution Date: Feb 03, 2009

Installing Routines:
Feb 03, 2009@16:19:32

Running Pre-Install Routine: PRE^PXRMP15I

Installing Data Dictionaries:
Feb 03, 2009@16:19:32

Installing Data:
Feb 03, 2009@16:19:32

Running Post-Install Routine: POST^PXRMP15I

Installing reminder VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE

Updating Routine file...

Updating KIDS files...

PXRMP*2.0*15 Installed.
Feb 03, 2009@16:19:41

Not a production UCI

NO Install Message sent
TIU*1.0*246

Install Started for TIU*1.0*246 :
Feb 03, 2009@16:19:41

Build Distribution Date: Feb 03, 2009

Installing Routines:
Feb 03, 2009@16:19:41

Running Pre-Install Routine: PRE^TIUP246

Installing Data Dictionaries:
Feb 03, 2009@16:19:41

Installing Data:
Feb 03, 2009@16:19:41

Running Post-Install Routine: POST^TIUP246

Installing Reminder Exchange entry TIU*1*246 2009

Updating Routine file...

Updating KIDS files...

TIU*1.0*246 Installed.
Feb 03, 2009@16:19:41

Not a production UCI
NO Install Message sent
Install Completed

```

## Appendix B: Reminder Dialog

---

REMINDER DIALOG INQUIRY

Jan 15, 2009 3:27:58 pm Page 1

NUMBER: 1538

DIALOG NAME: VA-TBI/POLYTRAUMA REHAB/REINTEGRATION PLAN OF CARE

Type: reminder dialog

Associated reminder:

Class: NATIONAL

Sponsor: Office of Rehabilitation Services in VACO

Review Date:

Edit History:

Edit Date: JAN 15,2009 14:45 Edit By: CRUSER, FIFTEEN

Edit Comments: Exchange Install

DIALOG COMPONENTS:

Seq. Dialog

- 1 Element: VA-TBI/POLY TEXT  
Text: The sections included in the TBI/Polytrauma Rehabilitation and Reintegration Plan of Care are mandated as per the National Defense and Authorization Act of FY '08, Section 1702, paragraph 1710C. Content areas cannot be replaced based on prior local templates in order to maintain compliance with the language of the NDAA.
- 3 Group: VA-TBI/POLY PLAN OF CARE TYPE  
Text: [BOX, SUPPRESS, SHOW, ONE ONLY]  
Resolution: DONE AT ENCOUNTER
- 3.1 Element: VA-TBI/POLY INITIAL PLAN  
Text: Initial Plan of Care  
Finding: TBI/POLYTRAUMA INITIAL PLAN OF CARE [660172]  
(HEALTH FACTOR)  
Resolution: DONE AT ENCOUNTER
- 3.5 Element: VA-TBI/POLY INTERIM PLAN  
Text: Interim Plan of Care  
Finding: TBI/POLYTRAUMA INTERIM PLAN OF CARE [660177]  
(HEALTH FACTOR)  
Resolution: DONE AT ENCOUNTER
- 3.10 Element: VA-TBI/POLY DISCHARGE PLAN  
Text: Discharge Plan of Care  
Finding: TBI/POLYTRAUMA DISCHARGE PLAN OF CARE [660178]  
(HEALTH FACTOR)  
Resolution: DONE AT ENCOUNTER
- 5 Group: VA-TBI/POLY PLAN OF CARE QUESTIONS  
Text: Please answer all of the following questions.  
[BOX, SUPPRESS, SHOW, NO SELECTION]

5.1	Element: VA-TBI/POLY MILITARY STATUS Text: Patient's current Military Status: {FLD:TBI/POLY MILITARY STATUS}
5.3	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.5	Element: VA-TBI/POLY HISTORY OF INJURIES Text: Brief History of injuries: {FLD:TBI/POLY INJURIES INFO} {FLD:TBI/POLY WORD PROCESSING}
5.8	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.10	Element: VA-TBI/POLY PROBLEMS Text: Current problems: {FLD:TBI/POLY WORD PROCESSING}
5.12	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.15	Element: VA-TBI/POLY PATIENT GOALS Text: Patient and Family Goals: {FLD:TBI/POLY WORD PROCESSING}
5.17	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.20	Element: VA-TBI/POLY IDT EVALUATIONS Text: Summary of Interdisciplinary Treatment (IDT) evaluations: {FLD:TBI/POLY IDT INFO} {FLD:TBI/POLY WORD PROCESSING}
5.22	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.25	Element: VA-TBI/POLY CONSULTS Text: Consults requested and/or follow-up on consults: {FLD:TBI/POLY WORD PROCESSING}
5.28	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.30	Element: VA-TBI/POLY IDT GOALS Text: Interdisciplinary Treatment Goals: {FLD:TBI/POLY WORD PROCESSING}
5.32	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.35	Element: VA-TBI/POLY REHAB AND REINTEGRATION PLAN Text: Rehabilitation and Reintegration Plan: {FLD:TBI/POLY REHAB INFO} {FLD:TBI/POLY WORD PROCESSING}
5.37	Element: VA-TEXT BLANK LINE PN TEXT ONLY Text:
5.40	Element: VA-TBI/POLY IDT CONF DATE Text: Date of IDT conference with patient and family to review plan: {FLD:TBI/POLY DATE} Written copy provided: {FLD:TBI/POLY YESNO}

5.43 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.45 Element: VA-TBI/POLY FAMILY ED AND SUPPORT NEEDS  
Text: Family education and support needs:  
{FLD:TBI/POLY WORD PROCESSING}

5.50 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.55 Element: VA-TBI/POLY CURRENT LIVING ARRANGEMENTS  
Text: Current location/living arrangements:  
{FLD:TBI/POLY WORD PROCESSING}

5.60 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.65 Element: VA-TBI/POLY VOCATIONAL STATUS  
Text: Current Vocational Status: {FLD:TBI/POLY VOCATIONAL INFO}  
{FLD:TBI/POLY VOCATIONAL STATUS}  
{FLD:TBI/POLY WORD PROCESSING}

5.75 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.80 Element: VA-TBI/POLY VOCATIONAL REHAB PLAN  
Text: Vocational Rehabilitation Plan: {FLD:TBI/POLY VOCATIONAL REHAB  
INFO}  
{FLD:TBI/POLY WORD PROCESSING}

5.85 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.90 Element: VA-TBI/POLY PHYSICIAN MANAGING IDT PLAN  
Text: Physician responsible for managing the treatment plan:  
{FLD:TBI/POLY CONTACT INFO}  
{FLD:TBI/POLY WORD PROCESSING}

5.95 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.100 Element: VA-TBI/POLY CASE MANAGER  
Text: Polytrauma/TBI Case Manager responsible for monitoring  
implementation: {FLD:TBI/POLY CONTACT INFO}  
{FLD:TBI/POLY WORD PROCESSING}

5.105 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.110 Element: VA-TBI/POLY MILITARY CASE MANAGER  
Text: Military Case Manager: {FLD:TBI/POLY CONTACT INFO}  
{FLD:TBI/POLY WORD PROCESSING}

5.115 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.120 Element: VA-TBI/POLY PLAN COMM TO MILITARY  
Text: Plan has been communicated to military: {FLD:TBI/POLY YESNO}

5.125 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.130 Element: VA-TBI/POLY OTHER CARE COORD INFO

Text: Other care coordination information: {FLD:TBI/POLY OTHER INFO}  
{FLD:TBI/POLY WORD PROCESSING}

5.135 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.140 Element: VA-TBI/POLY NEXT REVIEW DATE  
Text: Date care plan will be reviewed {FLD:TBI/POLY DATE}

5.145 Element: VA-TEXT BLANK LINE PN TEXT ONLY  
Text:

5.150 Element: VA-TBI/POLY ADDITIONAL INFO  
Text: Additional Information: {FLD:TBI/POLY ADD INFO}  
{FLD:TBI/POLY WORD PROCESSING}

## Appendix C: FAQ

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**Q: What is meant by Current Problems (physical, mental, spiritually, etc....)**

A: The purpose of the template is to document the Rehabilitation and Reintegration plan of care. Community reintegration refers to the resumption of age, gender, and culturally appropriate roles in the family, community and workplace. Community reintegration should emphasize a multidisciplinary approach, which also includes peers and family, in the attempt to close the gap between treatment activities and functional competence in the individual's natural environment. The primary focus of community reintegration should be on what the individual with polytrauma and TBI needs to achieve for returning to home, community, work, or school. That being said, the current problems section of the template should be used to address any barriers the patient is facing, which are limiting their ability to successfully resume the roles mentioned above. There is intentional flexibility to allow the treatment team to document the primary problems for each individual patient, but this could refer to physical, mental, spiritual problems, or even be broken down further into memory, balance, strength, cognition, etc., problems.

**Q: Who is supposed to be the managing physician if the patient is seen by multiple specialists, such as MH, TBI, primary care, and what if the patient is being discharged from the hospital.**

A: The managing physician should be the physiatrist on the Polytrauma/TBI Interdisciplinary Team.

**Q: Who is the Military Case Manager if the patient is discharged from the military? Does the document need to be sent to the military if the patient is a veteran? This raises the question: why are these fields required?**

A: This would not be applicable if the patient has been discharged from the military. The law says VA is to assume case management roles if they are discharged.

**Q: What is the date of review if the patient is being discharged from the hospital? This raises the question: why is this field required?**

A: The template is to document the Rehabilitation and Reintegration plan of care for a patient as s/he transitions back into the community. It is not an inpatient-specific tool, but rather a tool for the IDT to document their plan as patients resume their roles or 'reintegrates' back into the community.

**Q: Is the Discharge Plan of Care for being discharged from the hospital or from the program?**

A: This can be either, depending upon the overall plan for the patient. If the IDT feels an inpatient does not have future issues to be addressed related to their rehabilitation and



reintegration back into the community, it may take place at the time of DC from the hospital. In many cases, these individuals may continue to require services as they resume their roles in the community, and the Discharge plan of care would then be utilized when they are ultimately DC'd from the IDT program while an outpatient.